

Assuming the student's account is functioning properly at school, I recommend the following:

- 1. Use either a Chromebook or laptop/PC to access Clever (we cannot support the use of tablets at this time). Download the Clever extension on your web browser (Chrome or Firefox only). Search for: "Clever extension for Firefox" or "Clever extension for Chrome" to find the download site. (Or use this link to download the extension here: https://chrome.google.com/webstore/detail/clever/nopfnnpnopgmcnkjchnlpomggcdjfepo)
- 2. Ensure that you are using the Somerset/Somerset Berkley Clever login page (found on the North website under Online Applications: http://north.somersetschools.org/Students/Online-Applications/index.html) Just click the Clever Icon and it will redirect you to the correct page.
- 3. Login to Clever with your child's ##first.last@somersetschools.org account. When typing the Google account information, be sure to include @somersetschools.org. Otherwise, Google will default to @gmail.com (which is not a user account identified in our Clever single sign-on portal)
- 4. Be sure to include the student's Year of Graduation in the email address (new this year) Example: **28**first.last@somersetschools.org
- 5. Once students are logged into Clever, icons for the district programs will appear on their dashboard. To log into these programs, such as Lexia and Reflex, students will click the program's icon, and Clever will log them in automatically.

If you have any issues, please contact the technology teacher at your building:

North: Alexa Cabral <u>alexa.cabral@somersetschools.org</u>. Chace: Chris Green <u>chris.green@somersetschools.org</u>

South: June Mitchell <u>June.mitchell@somersetschools.org</u> or Jenn Alberto

Jennifer.alberto@somersetschools.org

Best,

Alexa Cabral
Technology Specialist
North Elementary School